

Deaf Respite Program Program Expectations and Agreement

Persons receiving services will meet with staff daily to work on treatment goals and to review any concerns regarding program compliance. Inability to meet these guidelines will be addressed with the individual to develop alternate treatment options. Continued non-compliance with program guidelines can lead to loss of privileges, up to and including discharge from the program.

Fire Safety:

1. Smoking is not allowed in the building. Smoking is limited to the designated smoking area outside.
2. Persons receiving services must exit the building within 2 ½ minutes after the smoke alarm sounds.
3. Use of incense and candles are not permitted anywhere in the residence.
4. Deaf Respite utilizes portable fire alarm systems that must always remain plugged in. Bedrooms are not to be altered or furniture moved around to ensure that the fire alarms remain in working order. If a person damages a fire alarm receiver, they will be billed the \$400 it costs to replace the unit.

Liability:

5. Respite is not responsible for any missing items from the bedrooms. Possessions of value should be left at home or can be stored in the staff office upon request by the client.
6. Respite cannot hold more than \$50 in cash.

Responsibilities and Rights:

7. A person receiving services must be able to contract for his/her safety and the safety of others while at the program.
8. An individual treatment plan will be developed in collaboration with each person upon admission. A person receiving services is expected to actively participate in all aspects of their treatment plan to remain at Deaf Respite.
9. A person receiving services will be encouraged to take medication as prescribed on doctor's written orders. A person receiving services will allow staff to hold all over the counter and prescription medication in a locked medication cabinet for the safety of all the participants in the program.
10. Weapons are prohibited and should not be brought into the program. A person receiving services will be asked to turn over all sharp objects, and any other potentially dangerous objects to staff for safe keeping during their stay.
11. A person receiving services must abstain from alcohol and all illicit drugs while at the program. Alcoholic beverages and illicit drugs are prohibited at the site. Individuals suspected of using substances will be asked to undergo a toxicology screen and could potentially be discharged from the program if the toxicology screen is positive.
12. All people at Deaf Respite deserve to feel safe. A person receiving services will receive a key to their bedroom and are expected to return the key at the time of discharge. Staff have spare keys to the bedrooms and will conduct hourly bedroom checks during the overnight shift. Staff have the right to increase the frequency of bedroom checks if concerned about a person's safety.
13. All people at Deaf Respite deserve respect. Participants are expected to respect shared space and equipment by keeping their bedroom and common areas neat and clean, dressing appropriately, and keeping all language respectful. Racist, sexist, or other disrespectful comments will not be tolerated. If a person served feels their rights have been violated, this should be reported to the Human Rights Officer or any staff on shift.
14. Deaf Respite is a treatment-focused program. Persons receiving services are not permitted to enter a bedroom that is not their own. Persons receiving services are not permitted to engage in sexual or romantic contact while at Deaf Respite.
15. Self-care is a fundamental part of good health. All persons served will be asked to maintain good hygiene by showering and doing their own laundry. Persons served must provide their own clothing and personal supplies, including medication and toiletries.
16. All visitors must check in with staff upon arrival. (See Visitors Policy for details.)

The Deaf Respite Program is a voluntary program and persons served are free to discharge at their request. If program staff are concerned about an individual's mental status and/or presentation, the staff reserves the right

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to temporarily withhold any personal possessions, including money, until safety of the person, the program and its residents can be assessed.

17. Upon discharge the person receiving services is expected to launder his/her linens. All medications will be returned to the individual or his/her residential program at that time.

I have received and reviewed a copy of the Privacy Notice at this admission or previously at this program. Please initial

By signing below, I state that I have read and understand the above. I understand that I can ask questions or request further clarification or a photocopy of this form at any time.

Client _____

Date _____

Staff _____

Date _____

Emergency Contact Information:

_____ (name)

_____ (relationship)

_____ (phone)